

WARRANT

For

Special Town Meeting

October 13, 2012

9:00 a.m.

Hamilton-Wenham Regional High School
Auditorium

Town By-Laws

CHAPTER II

RULES AND PROCEDURE OF TOWN MEETINGS

SECTION 1. *All articles in the warrant shall be taken up in the order of their arrangement, unless otherwise decided by a two-thirds vote.*

SECTION 2. *In case of motions to amend, or to fill out blanks, the one expressing the largest sum or the longest time shall be put first, and an affirmative vote thereon shall be a negative vote on any smaller sum or shorter time.*

SECTION 3. *The report of a committee shall be deemed properly before a meeting if a request for its acceptance is included in an article of the warrant and a copy is published in the Special Report or is filed with the Town Clerk fifteen days prior to the meeting. A vote to accept a final report shall discharge the committee but shall not be equivalent to a vote to carry out its recommendations. A vote on recommendations included in a committee report shall only be in order under an article to that effect in the warrant. A vote to accept a report of progress shall continue the committee under its original authority unless otherwise specified.*

SECTION 4. *If an article of the Warrant has once been acted upon and disposed of, it shall not be again considered at the meeting except by a two-thirds vote.*

SECTION 5. *No money shall be appropriated from the Stabilization Fund except by a 2/3 vote at a Town Meeting.*

SECTION 6. *Only registered voters of the Town shall be admitted and entitled to vote at any Annual or Special meeting provided that upon prior request the Moderator may admit to the meeting persons who are not registered voters and in his discretion may permit them to speak on a subject. Any person so permitted to speak at a meeting shall announce his full name and address to the meeting.*

SECTION 7. *Motions at Town Meeting shall be made orally, but the Moderator may require any motion also to be submitted in writing. Unless otherwise directed thereby the Moderator shall appoint all committees created by the vote of the Town.*

SECTION 8. *The conduct of all Town Meetings not prescribed by law or by the foregoing rules shall be determined by the rules of practice contained in Town Meeting Time, A Handbook of Parliamentary Law, Second Edition.*

SECTION 9. *On matters requiring a two-thirds vote, either by statute or these By-Laws, a count need not be taken and the vote need not be recorded unless the vote declared is immediately questioned by seven or more voters as provided in General Laws, Chapter 39, Section 15.*

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DEMOCRACY IS NOT A SPECTATOR SPORT

Please bring this warrant with you to the Town Meeting. Thank you.

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ESSEX, SS

TO THE CONSTABLE OF THE TOWN OF HAMILTON:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Hamilton qualified to vote in election and town affairs, to meet at the Hamilton-Wenham Regional High School in said town, on Saturday, the Thirteenth day of October, in the year Two Thousand Twelve (October 13, 2012) at nine o'clock in the morning (9:00 a.m.), then and there to act on the following articles.

SECTION 1: ELECTIONS, REPORTS, PROCEDURES

	NONE
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SECTION 2: FINANCIAL ACTIONS

ARTICLE 2012/10 2-1 Approval of Hamilton-Wenham Regional School District Borrowing – Cutler Elementary School Roof Project	<p>To see if the Town will approve the \$575,000 borrowing authorized by the Hamilton-Wenham Regional School District (the “District”) for the purpose of paying costs of replacing the roof at the Cutler Elementary School, located at 237 Asbury Street in Hamilton, including the payment of all costs incidental or related thereto (the “Project”), which proposed project would materially extend the useful life of the Cutler Elementary School and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) forty-three percent (43%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, or take any other action thereon or relative thereto.</p> <p>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make their recommendations at the Town Meeting.</p>														
ARTICLE 2012/10 2-2 Approval of Hamilton-Wenham Regional School District Borrowing – Various Capital Projects	<p>To see if the Town will approve the \$1,500,000 borrowing authorized by the Hamilton-Wenham Regional School District (the “District”), for the purpose of paying costs of the following capital projects within the District:</p> <table><thead><tr><th>Project</th><th>Approximate Amount</th></tr></thead><tbody><tr><td>Replace Winthrop School roof</td><td>\$713,000</td></tr><tr><td>Install insulation at the Buker School</td><td>\$60,000</td></tr><tr><td>Replace windows on the Buker School</td><td>\$114,000</td></tr><tr><td>Install a fire suppression system in the Buker School</td><td>\$154,000</td></tr><tr><td>Replace windows in the Cutler School</td><td>\$50,000</td></tr><tr><td>Repair and reconstruction in all HWRSD buildings</td><td>\$409,000</td></tr></tbody></table>	Project	Approximate Amount	Replace Winthrop School roof	\$713,000	Install insulation at the Buker School	\$60,000	Replace windows on the Buker School	\$114,000	Install a fire suppression system in the Buker School	\$154,000	Replace windows in the Cutler School	\$50,000	Repair and reconstruction in all HWRSD buildings	\$409,000
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	<p>Including the payment of all costs incidental or related thereto, or take any other action thereon or relative thereto.</p> <p>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make their recommendation at the Town Meeting.</p> <p>[The proposed projects are listed in Appendix A to the Fall 2012 Appendix Book.]</p>
<p>ARTICLE 2012/10 2-3</p> <p>CPA Project Appropriations</p>	<p>To see if the Town will act on the Community Preservation Committee recommended specified projects and appropriate monies from community preservation fund annual revenues, specific reserves or other available funds for the Fiscal Year 2013, or take any other action thereon or relative thereto (expected amount \$182,500)</p> <p>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make their recommendation at the Town Meeting.</p> <p>[The proposed projects are listed in Appendix B to the Fall 2012 Appendix Book.]</p>
<p>ARTICLE 2012/10 2-4</p> <p>Council on Aging Appropriation Increase</p>	<p>To see if the Town will raise and appropriate an increase to the Health and Human Services for the Council on Aging budget for Fiscal Year 2013, or take any other action thereon or relative thereto. (expected amount \$12,407)</p> <p>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make their recommendation at the Town Meeting.</p>
<p>ARTICLE 2012/10 2-5</p> <p>Appropriations to Hamilton Development Corporation</p>	<p>To see if the Town will raise and appropriate or transfer from available funds a sum of money for Fiscal 2013 to the Hamilton Development Corporation Fund, and to take any other action thereon or relative thereto. (expected amount \$65,000)</p> <p>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make their recommendation at the Town Meeting.</p>
<p>ARTICLE 2012/10 2-6</p> <p>Compensation/Classification Table</p>	<p>To see if the Town will amend the Personnel By-Law by adopting changes to the Classification and Compensation Table, or take any other action thereon, or relative thereto.</p> <p>The Board of Selectmen recommends and the Finance and Advisory Committee will make their recommendation at the Town Meeting.</p>

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	[The proposed Classification and Compensation Table will be available as a handout at the Town Meeting.]
ARTICLE 2012/10 2-7 General Fund Appropriation Increase – Retroactive Cost of Living Adjustment	To see if the Town will raise and appropriate or transfer from available funds a sum of money to be used for wage and salary retroactive increases for Fiscal Year 2012, or take any other action thereon, or relative thereto. (expected amount \$19,000) The Board of Selectmen recommends and the Finance and Advisory Committee will make their recommendation at the Town Meeting.
Article 2012/10 2-8 General Fund Appropriation Transfer –Cost of Living Increase	To see if the Town will transfer a sum of money from Unclassified to General Government, Protection of Persons & Property, Department of Public Works, Health & Human Services and Joint Programs, or take any other action thereon, or relative thereto. (expected amount \$70,000) The Board of Selectmen recommends and the Finance and Advisory Committee will make their recommendation at the Town Meeting.

SECTION 3: PLANNING /ZONING ACTIONS

	NONE
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SECTION 4: TOWN BY-LAW AMENDMENTS

ARTICLE 2012/10 4-1 Adopt By-law to Provide Water through Mutual Aid Agreement	To see if the Town will amend the General By-laws by adding a new Section, pursuant to G.L. c. 40, § 39H, to Chapter VIII Town Contracts to authorize the Town to make contracts with or aid another municipality with regard to the operation, administration, repair and maintenance of the other municipality's water supply system, or take any other action thereon or relative thereto. The Board of Selectmen and the Finance and Advisory Committee will make their recommendation at the Town Meeting. [The proposed language appears as Appendix C to the Fall 2012 Appendix Book.]
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SECTION 5: OTHER ACTIONS

ARTICLE 2012/10 5-1 Beech St. Easement	To see if the Town will grant an easement across town land abutting Beech Street and Chebacco Lake for water line purposes to the owner of 1 Beech Street, Hamilton, as shown on a plan on file with the Town Clerk, or take any other action thereon or relative thereto. The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make their recommendation at the Town Meeting.
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ARTICLE 2012/10 5-2	To see if the Town will accept drainage easements for parcels on Howard St. or take any other action thereon or relative thereto.
Drainage Easements	The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make their recommendation at the Town Meeting.

SECTION 6: CLOSING FINANCIAL ACTIONS

ARTICLE 2012/10 6-2	To see if the Town will transfer from certified free cash a sum of money to the Hamilton Development Corporation Fund for the Fiscal Year beginning July 1, 2012, or take any action thereon or relative thereto. (expected amount \$81,572.00)
Free Cash Application	The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make their recommendation at the Town Meeting.


ADJOURNMENT

Given under our hands Sept. 17, 2012

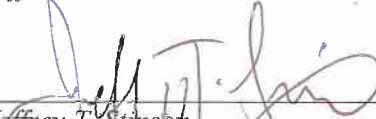
HAMILTON BOARD OF SELECTMEN



David G. Neill, Chair



Jeffrey M. Hubbard



Jeffrey T. Sinson



Jennifer T. Scuteri



Marc I. Johnson

Hamilton, Massachusetts

I have this day served this warrant as directed by Chapter 1, Section 1b of the Town By-laws.

Constable

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01936**

POSTAL PATRON

Visit our website at www.hamiltonma.gov

Please join us

Saturday, October 13, 2012

SPECIAL TOWN MEETING

***Hamilton-Wenham Regional High School
Auditorium***